



TENDER INQUIRY

“Delivery of a marked car of the PICK - UP type for the Water Volunteer Rescue Service of the West Pomeranian Voivodeship”.

I. Name, address and contact details of the Beneficiary

Water Volunteer Rescue Service of the Western Pomeranian Province
ul. Mickiewicza 18 (room 011), 70 - 383 Szczecin
phone/fax 91 425 27 78
e-mail: biuro@woprwz.pl
www.woprwz.pl
NIP: 955 - 15 - 07 - 219, REGON: 000824907

II. Contract award mode

This proceeding shall be conducted in a manner:
in accordance with the principle of equal treatment, fair competition and transparency.

- 1) ensuring fair competition and equal treatment of contractors;
- 2) transparent;
- 3) proportionate.

The following provisions of the Law shall not apply to this request for proposals of September 11, 2019, the Public Procurement Law (Journal of Laws of 2019, item 2019, i.e., Journal of Laws 2024, item 1320) - vide Article 2(1) of the Public Procurement Law *a contrario*.

III. Description of the subject matter of the contract:

1. The subject of the order is:
 - 1) Purchase and delivery of 15 pieces of rescue boards for the Water Volunteer Rescue Service of the Western Pomeranian Voivodeship;
 - 2) Delivery of the subject of the order to the address: 18 Mickiewicza St, 70 - 383 Szczecin (headquarters of the Ordering Party).
2. A detailed description of the subject matter of the contract is contained in Annex No. 1 to this request for quotation.



3. **The ordering party shall not allow variant bids.**
4. **The Purchaser does not allow partial bids.**
5. The names (trademarks), if any, given by the Ordering Party are exemplary, and their indication is intended to define the expected standard, but the Ordering Party allows equivalent bids within the scope of the prepared description of the subject of the contract.
- 10 Nomenclature according to CPV:
 - 34521400-5

IV. Conditions for participation in the proceedings and a description of the method of assessing their fulfillment

1. Contractors - natural persons, legal persons or organizational units without legal personality, who meet the following conditions may apply for the award of the contract:
 - having the authority to carry out a specific activity or activity, if the law requires it;
 - having knowledge and experience;
 - having adequate technical potential and people
 - capable of performing the contract;
2. The contracting authority shall evaluate the fulfillment of the conditions using the "COMPLETE/NOT COMPLETE" method.

V. Information on the evaluation criteria and point or percentage weights or percentage weights assigned to individual bid evaluation criteria.

The Contracting Authority will evaluate bids and select the most advantageous bid on the basis of the price criterion of 100%.

Price (A), criterion percentage: 100%

The maximum possible number of points for the Price criterion - 100

VI. Description of the method of awarding points for the fulfillment of a given bid evaluation criterion.

1. Method of bid evaluation:
Criterion: Price



Method of evaluation:

(lowest bidder's gross price/gross price)*100%.

The result rounded to two decimal places.

2. The bidder may obtain a maximum of 100 points. The bid with the highest number of points in the total evaluation will be the most advantageous bid.
3. If the Contracting Authority is unable to select the most advantageous bid due to the fact that several bids obtain the same number of points, the Contracting Authority will select from among them the bid that obtains more points in the Warranty criterion. If the Contracting Authority is still unable to select the most advantageous tender due to the fact that several tenders obtain the same number of points and have the same score in the Guarantee criterion, the Contracting Authority will call upon the contractors who submitted tenders to submit additional tenders within the deadline set by the Contracting Authority.

VII. Deadline for submission of bids: until October 18, 2024, 12:00 pm.

VIII. Deadline for execution of the contract: until November 15, 2024.

IX. Information on the scope of exclusion (with respect to related parties).

In order to avoid conflicts of interest, the following are excluded from participation in the procedure:

1. Entities related to the Contracting Authority in terms of personal or capital links. A capital or personal relationship is understood as a mutual relationship between the Contractor and the Contracting Authority or persons authorized to incur liabilities on behalf of the Contracting Authority or persons performing activities on behalf of the Contracting Authority connected with related to the preparation and carrying out of the procedure for selecting the Economic Operator and the Contractor, consisting in particular of:
 - 1) Participation in the company as a partner in a civil partnership or partnership,
 - 2) Holding at least 10% of shares, unless a lower threshold is required by law,



- 3) Serving as a member of the management or controlling body, proxy, attorney, or being married to them,
- 4) Remaining with the above-mentioned persons in a marital relationship, in cohabitation, in a relationship of kinship or affinity in a straight line, kinship of the second degree or affinity of the second degree in a collateral line or in a relationship of adoption, custody or guardianship.

In the case of submission of a tender by a Contractor related personally or capital with the Contracting Authority, he will be excluded from participation in the procedure.

2. Contractors who, belonging to the same capital group, within the meaning of the Act of February 16, 2007 on competition and consumer protection (Journal of Laws of 2007 No. 50, item 331, i.e. Journal of Laws of 2024, item 594, 1237.), have submitted separate bids, unless they demonstrate that the links existing between them do not lead to a distortion of fair competition between contractors in the procurement procedure.
3. Persons performing, on behalf of the contracting authority, activities related to the contractor selection procedure, in particular persons involved in the bid evaluation process, shall not have personal or capital ties with contractors who submitted bids. They should be impartial and objective persons.

X. List of documents and statements necessary to be submitted along with the bid

1. The bid form;
2. Statement of lack of capital and personal relations;
3. Statement of completed deliveries to the extent necessary to demonstrate the fulfillment of the condition;
4. Folder/catalog for the offered vehicle meeting the terms of the request.

XI. Information on planned supplementary contracts (if applicable).

The Contracting Authority does not foresee the possibility of awarding to the successful contractor additional contracts, not covered by the basic contract.



XII. Other information:

1. The bid should be submitted in traditional paper form to the address of the Employer: Water Volunteer Rescue Service of Western Pomeranian Voivodeship, 18 Mickiewicza Street, Room 011, 70 - 383 Szczecin. The Contracting Authority allows submission of offers in electronic form:

- at e - mail address: biuro@woprwz.pl

The opening of the bids will take place on 18.10.2024, at 12:30 in the seat of the Contracting Authority.

2. The validity of the bid shall be determined by the date of receipt by the Contracting Authority. Submission of a bid in electronic form shall take place at the moment when it is entered into the means of electronic communication in such a way that the Contracting Authority can get acquainted with its content (i.e. receipt into the Contracting Authority's e-mail box, receipt into the Contracting Authority's e-mail software).
3. If the Contractor has not submitted the attachments referred to in item X of this request for proposal or the submitted documents are incomplete, contain errors or raise doubts indicated by the Contracting Authority, the Contracting Authority shall call for their submission, supplementation or correction or for providing explanations within the time indicated by the Contracting Authority, unless despite their submission, supplementation or correction or providing explanations the Bidder's offer shall be rejected or it would be necessary to invalidate the procedure.
4. After ineffective expiration of the deadline set by the Contracting Authority, the Contracting Authority shall reject the bid.
5. If the presented documents or public records show that the person who signed the bid is not authorized to represent the Contractor in business, the bid shall be accompanied by a power of attorney document issued in the manner prescribed by civil law. If a copy of the power of attorney is submitted, it must be certified as a true copy by the persons granting the power of attorney or a notary public.
6. Person authorized to contact regarding the inquiry:
 - Wojciech Reperowicz, reperowicz@woprwz.pl; tel. 783 008 088 (8:00 - 15:30);
 - Apoloniusz Kurylczyk kurylczyk@woprwz.pl; tel. 91 425 27 78 .



7. Payment for the subject matter of the order will be made upon delivery, in accordance with the description of the subject matter of the order, on the basis of a correctly issued VAT invoice, within 14 days from the date of its submission to the Ordering Party.

XIII. Reservations

This request for proposal does not obligate the West Pomeranian Voivodeship Water Volunteer Rescue Service to any specific action:

- 1) The Contracting Authority shall not be responsible for any costs or expenses incurred by bidders in connection with the preparation and delivery of the bid;
- 2) The Contracting Authority reserves the right at any time to amend all or part of the request for quotation;
- 3) The Contracting Authority reserves the right to cancel the proceeding at any time during and after its completion without giving any reason.

XIV. Appendix:

1. Description of the subject matter of the contract;
2. Bid form,
3. Statements of absence of capital and personal relations,
4. Statement of completed deliveries to the extent necessary to demonstrate fulfillment of the condition.